

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **June 21, 2023** at 7:00 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

PINE HILL MUNICIPAL UTILITIES AUTHORITY

AGENDA - AMENDED
Wednesday, June 21, 2023
7:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN PUBLIC MEETING ACT

ROLL CALL

ADD TO AGENDA – TIM BRESLIN
NICK DURSO
New Water Meter System Presentation

OPEN THE FLOOR TO THE PUBLIC

MINUTES OF THE FOLLOWING MEETING

1. May 17, 2023

CORRESPONDENCE

REPORTS

1. ENGINEER
2. SOLICITOR
3. LICENSED OPERATIONS MANAGER
4. EXECUTIVE DIRECTOR
5. BOARD MEMBERS

NEW BUSINESS

OLD BUSINESS

RESOLUTION

1. Budget Transfer Water- Office Supplies
2. Budget Transfer Sewer- Office Supplies/Transmittal Agreement
3. Budget Transfer Water- Engineering Fees
4. Water Rate Public Hearing
5. Authorize Participation in State Health Benefits Program
6. Adopt Provisions of Chapter 48- Employer to Pay SHBP Coverage of Certain Retirees
7. Authorize & Approve NJIB Construction Financing Documents
8. Payment of Bills
9. Closed Session

CLOSED SESSION

ADJOURNMENT

Mr. Odenath called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Ford.

Absent: Mr. Hassett

Also in attendance was Mr. Buirch, Executive Director, Mr. John Toal, Operations Manager, Mr. James Mullan, Engineer, Mr. John Moustakas, Solicitor and Tim Breslin & Nick Durso, Rio Supply

Mrs. Burke made a motion to excuse Mr. Hassett, seconded by Mr. Ford. Motion carried.

Mr. Odenath made a motion to seat Mr. Ford, seconded by Mr. Knott. Motion carried.

Mr. Odenath introduced Tim and Nick from Rio Supply. Tim started with the initial presentation and Nick provided the software presentation. They conducted a one hour presentation of the new water meter system for the MUA to consider purchasing in the near future. All the Board members' questions were addressed to their

satisfaction. The meters, software, training and support were among the topics along with real time water usage accountability, and the accuracy of readings allowing for an increase in revenue. Presentation ended and Tim & Nick exited meeting at 8:00 pm.

Mrs. Burke made a motion to open the floor to the public, seconded by Mr. Ford. Motion carried. No one from the public was present. Mr. Ford made a motion to close the floor to the public, seconded by Mrs. Burke. Motion carried.

Minutes:

Mr. Green made a motion to approve the minutes of the May 17, 2023 meeting, seconded by Mr. Knott. Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Ford
Nays: None
Abstain: None

Correspondence:

1. From CCMUA re: Transmittal of Report of Audit for Year Ended 2021
2. From D.Warrington re: Quote Results for Sodium Hypochlorite Purchase & Delivery

Mr. Green made a motion to approve the correspondence, seconded by Mr. Knott. All were in favor.

Engineers Report:

I. Active Projects

1. Various Water Projects
 - a. New Well "Well 8" and Well 6 & 7 Decommissioning
 - 1) Abandon Wells.
 - 2) Must construct new well to maintain Firm Capacity.
 - 3) Opened Bids 7/7, Awarded to AC Schultes for \$1,554,150.00.
 - 4) Drilling complete to 672 LF; Interlock new well controls with the existing tank controls. Testing completed. Chlorine contact tank installed. Original estimate 900 gpm, potential increase to 1,180 gpm.
 - 5) Pennoni preparing draft BWSE and Permit to Construct Application.
 - b. Asset Management Plan (PHMUX 18007)
 - 1) Plan provided to MUA; Implemented April, 2019.
 - 2) Update/Develop a 5-year capital plan for all assets. Review all assets including buildings.
 - c. Backflow Prevention Assembly at NJ American Water Interconnection
 - 1) MUA inspection program.
 - d. Erial Road Waterman Rehab
 - 1) Maintenance Bond expires 7/2/2023; Pennoni completed Maintenance Bond Inspection. Maintenance bond repair work underway.
 - e. Investigate existing Branch Avenue PRV to increase flow capacity.
 - 1) Pennoni Running Water Model to determine pressure drops.
2. Federal Law America's Water Infrastructure Act of 2018
 - a. Compliant with Risk and Resilience provisions.
3. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018. Permit expires February 29, 2028.
 - b. Well status update complete; John Toal submitted through E2 electronic filing. (Deadline Jan 31).
 - c. Pennoni submitted 2022 DRBC Audit (Deadline March 31st).
 - d. MUA submitted request to reduce water purchase contract to NJAW Co.
 - e. Pennoni submitted Synthetic Organic Compound (SOC) testing waiver.
4. Map and Regulation Updates
 - a. Awaiting MUA markups.
 - b. Pennoni incorporated MUA CAD data into GIS (NJDEP requirement). MUA provided GIS login information.
 - c. Solicitor to draft rule change for "Change in Use" connection fees.
5. Plant Roof
 - a. Maintenance bond expires 10/31/2024.
 - b. Received quote for middle roof through co-op.
6. Bromley Estates Pump Station Generator
 - a. Construction complete. Testing and commissioning scheduled for 6/20.
7. Annual Water Bond Trustee Report
 - a. Pennoni submitted 2022 report.
8. Country Club Tank
 - a. Inspection completed. Rehab tank interior and exterior within 2 years.
 - b. Preliminary Approval for I-Bank Loan. Estimated budget: \$782,000.
9. Turnerville Tank
 - a. Preliminary Approval for I-Bank Loan.

10. Water Meter Replacement
 - a. I-Bank application project information submitted. Requested Pre-Planning meeting.

II. Other Projects

1. Pine Valley Developers (Fairway Pines) Use Variance
 - a. Use variance approval for 85 units.
 - b. NJDEP permits submitted.
 - c. Branch Avenue/3rd Avenue PRV design and installation to provide redundancy.
2. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. 20-year Recapture Agreement for Amboy Bank.
3. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank approved to construct 85 Townhomes.
 - b. TWA Application revisions required.
4. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
 - a. Pennoni issued bond release recommendation (release not recommended).
5. 1734 Erial Road, Gloucester Township
 - a. Sewer and water connection conditionally approved.
6. 251 Cross Keys Road Truck Facility
 - a. Denied connection to Winslow System.
 - b. Waiver to install well on property.
7. Tank Antenna
 - a. ATT: Turnerville.
 - b. Cellco/Verizon: Mt. Clement.
 - c. Cellco/Verizon: Turnerville; Request for antenna swap-out.
 - d. T-Mobile/MetroPCS: T-Mobile request for generator installation.
 - e. T-Mobile/MetroPCS: Turnerville; Request for generator installation.
 - f. Sprint: Mt. Clement.
 - g. Ham Radio Operator Antenna: Turnerville.

Mr. Mullan highlighted status of various water projects including Well #8 – Testing of well controls completed and chlorine tank installed, preparing BWSE permit application; Erial Road Watermain Rehab – Maintenance Bond expires 7/2/23, Maintenance Bond Inspection completed and repair work underway; Bromley Estates Generator – Construction completed and testing/commissioning scheduled.

Mr. Knott made a motion to accept the Engineer's Report, seconded by Mrs. Burke.
On voice vote, motion carried.

Solicitor's Report:

Mr. Moustakas stated the Resolutions for the Water Rate Increase Public Hearing on 7/19/23 and the State Health Benefits Plan were prepared and ready for vote at tonight's meeting.

Mrs. Burke made a motion to accept the Solicitor's Report, seconded by Mr. Knott. Motion carried.

Operation Manager's Report:

1. The following work was completed this month:
 - 104 Assorted work orders completed
 - 34 utility mark outs serviced
2. The 2nd Quarter meter readings have been completed.
3. We pulled weeds, trimmed shrubs, planted flowers and spread mulch at our office per Dominic's request. We also pressure washed our office.
4. We touched up areas of needed paint at all of our water stations.
5. We received an on-site inspection from the D.E.P. The field inspection stated that we are in compliance and all of our stations looked well kept.
6. We repaired meter leaks at 37 Congress Rd, 2 Andrews Ct, 57 Adams Ave, 114 Ivy Lane and 910 Kayser Ave. We also replaced and relocated the water meter box at 174 W Branch Ave. We repaired the sewer curb vent at 102 Franklin Ave.
7. We drained the chlorine storage tanks, scrubbed the inside of the tanks, replaced the bulkhead fittings with new chemical resistant washers and seals. They were refilled and placed back into service.
8. All of our emergency generators were serviced by Genserve Co. All are good without issues.
9. We routinely jetted Brace Rd into Ramblewood Drive, Hamilton Court and Andrews Court.

10. We weeded around all of our fire hydrants.

11. All of our 2022-2023 lead criteria was completed and submitted to the D.E.P.

Mr. Knott made a motion to accept the Operation Manager's Report, seconded by Mr. Green.

Executive Director's Report:

Update from Anthony Bonasera on well #8 - We continue working on the design and BWSE permits – to account for the original intent to permit at 900 gpm but now revising to accommodate up to 1,180 gpm. This will entail some upgrades/additions to the base design, some of those have implications to other items (for example the power demand and configuration) and we are working out those items now. We are reaching out to Schultes to get resolution on billing up to date, and what the revisions to enable us to go to 1,180 will amount to and then we can sit down with you and discuss, then finalize the BWSE application with what our final plan is. The water allocation report and permit package are all done. You put check requests in for the fees, so once we have the BWSE app complete we can submit all apps to DEP.

The Authority presented information regarding a change of insurance providers from AmeriHealth through Brown & Brown to the State Health Benefit Plan. The first meeting with the employees and the union representative happened on May 31st. Chris Long and I explained the new plans that the SHBP would offer and that they were equal to or better than what we were currently offering from AmeriHealth. On June 7th, the employees and the union representative met again to vote on changing insurances. The union voted unanimously to change over to SHBP. I am currently working with an individual from the SHBP to start the process of the conversion. This will require the employees to work with BenefitSolver. This is where they will choose their plan along with providing any necessary information. We are currently looking to make full conversion over by October 1st. Chris Long is putting together the necessary resolutions we need to get started. These resolutions need to be approved by the board at this month's meeting.

We received a payment request from AC Schultes for permanent pump installation with completion of the discharge line. A Baker Standard Pitless Unit. They also furnished and installed Sigma Controls type pressure transducer for SCADA system. The request is for \$55,664.00

The Bromley generator project has progressed since the last meeting. The contractor has scheduled a startup for the generator on June 20th. This will be the last steps needed to complete the project. We have a payment request from Maguire Electric for \$9,416.63.

We had a maintenance bond meeting with J. Fletcher Creamer & Sons along with Pennoni. Matt and I were also at the walk through. Pennoni addressed certain items that needed to be repaired with the contractor in accordance with the maintenance bond. The list of issues was addressed by the contractor during the week of June 5th. Pennoni reviewed the completed work and had issues with some of the repairs that were made. We are currently working with the contractor to get these still open issues resolved.

We have a resolution for authorizing a public hearing for a water rate adjustment. This will approve Bowman & Co to determine the need for a rate increase. We will have a public hearing at next month's meeting which will be held at the Borough of Pine Hill. We will send out notices of the public hearing to the Borough and advertise it in two local newspapers.

I sent in the approved preliminary budget to the DLGS after our meeting last month. It was approved with just two open items. These two issues will be resolved by Stefanie DeSantis from Bowman. Once this happens, we will be able to do a final resolution for approval at the July meeting.

On Thursday June 15th, I spoke with Jasmine Mungo from NJAW. We had sent signed original contract via certified mail on May 31st. Jasmine confirmed receipt of the contracts and is awaiting signatures from NJAW management and NJ DEP approval for the reduction of water purchased from them. Once this is completed, she will send the completed original signed contract back to us.

I started the required reports for Board of Public Utilities in response to Covid 19. I have completed the 1st quarter 2023 and the 4th quarter 2022. They have been downloaded to BPU for their review. I must complete 3rd quarter 2022 and 2nd quarter 2023. These reports are to see the effect on the utilities due to the pandemic.

I reviewed our open project on H2Loans for the rehab of the two storage tanks. We are now number 586 on the list. We originally started at 186.

I emailed John Vincenti from Level 10 Developments to see the status of the Amboy Bank/Foxmoor settlement. I was informed they were scheduled to close on 6/16/23 but there was an issue on getting a clear title from Amboy. It appears now that they will settle in a couple of weeks.

The Board reviewed the Director's Report. Mr. Buirch emphasized a few items in his report: Approval by IBank was confirmed and the Resolution is on the updated agenda for this meeting. Anticipates closing by August for the loan. It will cover paint project for Country Club and Turnerville.

Mr. Ford made a motion to accept the Executive Director's report, seconded by Mrs. Burke. On voice vote, motion carried.

Board Members:

Mr. Green – open invitation to attend Fourth of July Fireworks.

Mrs. Burke thanked John Toal and Dominic for the tour of MUA properties.

New Business:

None

Old Business:

None

RESOLUTIONS:

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION #23 – 063

Water

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2022/2023 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be affected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Supplies - Office		4,000.00
Trustee	1,000.00	
Laboratory Testing	2,000.00	
Meters/Connections	1,000.00	
Total	\$4,000.00	\$4,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION #23 – 064

Sewer

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2022/2023 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be affected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Supplies - Office		4000.00
Recording Secretary		40.00
Transmittal Agreement		5000.00
Overtime – Administrative	40.00	
Legal Fees	1000.00	
Engineers	2000.00	
Trustee	1000.00	
Security	2400.00	
Supplies - Operating	2600.00	
Total	\$9,040.00	\$9,040.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION #23 - 065

Water

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2022/2023 Authority Water Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be affected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Engineering Fees		3,000.00
Trustee	1,000.00	
Repair/Maintenance System	1,000.00	
Security	1,000.00	
Total	\$3,000.00	\$3,000.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING A PUBLIC HEARING FOR A WATER RATE ADJUSTMENT**

RESOLUTION # 23-066

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) identified a potential need regarding the water rates charged by the Authority; and

WHEREAS, in order to best service its ratepayers, the Authority engaged in a water rate study, conducted by Stefanie DeSantis of Bowman & Company to determine the need and/or justification for any adjustment in water rates; and

WHEREAS, following a review of the water rate study, the Authority now so desires to conduct a public hearing regarding the proposed water rate adjustment pursuant to N.J.S.A. 40:14B-23;

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. A public hearing shall be held on July 19, 2023 regarding the proposed adjustment of the water rates charged by the Authority.
3. The Executive Director and/or her designee are directed to provide notice of the proposed adjustment via regular mail to the clerk of each municipality serviced by the authority. Further, the Executive Director and/or her designee are directed to publish notice of the proposed adjustment, and the time and place of the public hearing, in at least two (2) newspapers of general circulation in the area serviced by the authority.

The following Resolutions are in PDF format and available to view upon request:

**Resolution #23-067
Authorize Participation in State Health Benefits Program**

**Resolution #23-068
Adopt Provisions of Chapter 48- Employer to Pay SHBP Coverage of Certain Retirees**

**Resolution #23-069
Authorize & Approve NJIB Construction Financing Documents**

**Water Operating
Revenue Resolution 23-070**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10608	236.69	BMEU Clerk, Deptford USPS	Supplies - Office
10613	8,874.31	Atlantic City Electric	Utilities - Operating
10614	68.10	Acme Uniforms	Supplies - Operating
10614	18.50	Acme Uniforms	Supplies - Office
10615	218.63	All Industrial Safety Prod Inc	Supplies - Operating
10616	18,014.01	Amerihealth Ins Co of NJ	Health Insurance
10617	3,000.00	The Bank of NY-Mellon	Trustee
10618	143.00	Casa Payroll Service LLC	Supplies - Office

10620	206.21	Comcast Inc	Supplies - Office
10621	174.00	Core & Main LP	Supplies - Operating
10622	229.00	Coverall of Philadelphia Inc	Supplies - Office
10623	35.49	Dambly's Garden Center	Supplies - Office
10624	116.53	Dominic Buirch	Miscellaneous - Office
10625	155.21	Ed's Rental Inc	Repair/Maintenance - System
10625	55.13	Ed's Rental Inc	Supplies - Operating
10626	502.50	Eurofins Environment Testing	Laboratory Testing
10627	19.31	Patricia Garvey	Health Insurance
10628	787.50	Genserve Inc	Repair/Maintenance - System
10629	84.22	Michael Grogan	Health Insurance
10630	78.57	Thomas Hassett	Health Insurance
10631	174.50	Home Depot Inc	Supplies - Operating
10631	4.00	Home Depot Inc	Supplies - Office
10633	43.94	John Toal (Petty Cash)	Supplies - Operating
10635	75.66	Live Message America Acqua	Repair/Maintenance - System
10636	1,603.50	Wade, Long, Wood & Long	Legal Fees
10637	38.00	Lethal Pest Solutions Inc	Repair/Maintenance - Office
10639	308.48	Met Life Small Business Ctr	Health Insurance
10640	1,823.65	Miracle Chemicals Co Inc	Chemicals
10642	7.48	Auto & Truck Parts Deptford	Supplies - Operating
10643	88.11	Nextel/Sprint Inc	Telephone - Operating
10644	22,825.35	New Jersey American Water	Water Agreements
10645	866.93	Omega Systems Consult Inc	Supplies - Office
10646	5,967.50	Pennoni Associates Inc	Engineer Fees
10647	44.62	Patricia Garvey (Petty Cash)	Supplies - Office
10648	183.26	Pine Hill Hardware Inc	Supplies - Operating
10649	1,586.86	Joseph G. Pollard Co Inc	Supplies - Operating
10650	31.14	South Jersey Gas Co Inc	Utilities - Office
10650	44.85	South Jersey Gas Co Inc	Utilities - Operating
10651	45.00	Stewart Business System LLC	Supplies - Office
10652	108.24	Verizon Inc	Repair/Maintenance - System
10653	62.95	W.B. Mason Co	Supplies - Office

Water Renewal & Replacement

Revenue Resolution 23-071

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10609	12,600.00	Treasurer, NJ State	Well #8 Construction
MC10610	9,412.45	Treasurer, NJ State	Well #8 Construction
10612	55,664.00	A.C. Schultes Inc	Well #8 Construction
10632	9,833.00	Jottan Inc Roofing	Country Club Roof Replacement
10646	1,692.50	Pennoni Associates Inc	Branch Ave PRF - Engineering
10646	14,045.35	Pennoni Associates Inc	PRM Backup/Capping 6&7-Eng

Sewer Operating

Revenue Resolution 23-072

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10608	236.69	BMEU Clerk, Deptford USPS	Supplies - Office
MC10611	3,525.00	Maguire Electrical Constr LLC	Repair/Maintenance - System
10613	3,166.73	Atlantic City Electric	Utilities - Operating
10613	284.29	Atlantic City Electric	Utilities - Office
10614	68.10	Acme Uniforms	Supplies - Operating
10614	18.50	Acme Uniforms	Supplies - Office
10615	218.62	All Industrial Safety Prod Inc	Supplies - Operating
10616	12,009.34	Amerihealth Ins Co of NJ	Health Insurance
10617	3,000.00	The Bank of NY - Mellon	Trustee
10618	143.00	Casa Payroll Service LLC	Supplies - Office

10619	2,365.00	Clementon Sewerage Utilities	Transmittal Agreements
10623	35.48	Dambly's Garden Center	Supplies - Office
10624	16.52	Dominic Buirch	Miscellaneous - Office
10625	155.21	Ed's Rental Inc	Repair/Maintenance - System
10625	55.13	Ed's Rental Inc	Supplies - Operating
10627	12.87	Patricia Garvey	Health Insurance
10628	787.50	Genserve Inc	Repair/Maintenance - System
10629	56.14	Michael Grogan	Health Insurance
10630	52.38	Thomas Hassett	Health Insurance
10631	200.41	Home Depot Inc	Supplies - Operating
10631	4.00	Home Depot Inc	Supplies - Office
10633	43.94	John Toal (Petty Cash)	Supplies - Operating
10634	13,851.00	Lindenwold Sewer Utility	Transmittal Agreements
10635	75.65	Live Message America Acqua	Repair/Maintenance - Office
10636	1,187.50	Wade, Long, Wood & Long	Legal Fees
10639	205.66	Met Life Small Business Ctr	Health Insurance
10641	\$764.92	Mongan's Inc	Repair/Maintenance - System
10642	7.48	Auto & Truck Parts of Deptford	Supplies - Operating
10643	88.10	Nextel/Sprint Inc	Telephone - Operating
10645	866.92	Omega Systems Consultants Inc	Supplies - Office
10646	1,955.00	Pennonia Associates Inc	Engineer Fees
10647	44.62	Patricia Garvey (Petty Cash)	Supplies - Office
10648	183.25	Pine Hill Hardware Inc	Supplies - Operating
10650	43.50	South Jersey Gas Co Inc	Utilities - Operating
10651	45.00	Stewart Business Systems LLC	Supplies - Office
10652	200.30	Verizon Inc	Repair/Maintenance - System
10653	62.94	W.B. Mason Inc	Supplies - Office
10654	326.08	Xtel Communications	Telephone - Office
10654	323.61	Xtel Communications	Telephone - Operating

**Sewer General
Revenue Resolution 23-073**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

10638	9,416.63	Maguire Electrical Constr LLC	Bromley Est P/S Gen - Constr
10646	193.75	Pennoni Associates Inc	Bromley Est Emerg Gen/ Eng

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
COUNTY OF CAMDEN
STATE OF NEW JERSEY
RESOLUTION #23-074

AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY TO GO INTO
CLOSED SESSION

WHEREAS, the Pine Hill Borough Municipal Utilities Authority ("PHBMUA") is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

 X Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

_____ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

Related to: Personnel Interviews;

WHEREAS, the Authority believes that the matters discussed in closed session will be disclosed to the general public if and when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions

Mr. Knott made a motion to approve all above resolutions #23-063 through #23-074, seconded by Mrs. Burke.
Ayes: Mr. Odenath, Mr. Knott, Mr. Green, Mrs. Burke, Mr. Ford.
Nays: None

Mr. Odenath made a motion to go into Closed Session, seconded by Mr. Green.

Ms. Garvey was dismissed from remaining portion of meeting at 8:15 pm.
Closed Session was not recorded per previous approval by Solicitor Chris Long.

Respectfully submitted,

Patricia Garvey