

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **April 15, 2023** at 7:00 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

## **PINE HILL MUNICIPAL UTILITIES AUTHORITY**

### **AGENDA**

Wednesday, April 19, 2023

7:00 PM

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN PUBLIC MEETING ACT

ROLL CALL

OPEN THE FLOOR TO THE PUBLIC

MINUTES OF THE FOLLOWING MEETING

1. March 15, 2023

CORRESPONDENCE

REPORTS

1. ENGINEER
2. SOLICITOR
3. LICENSED OPERATIONS MANAGER
4. EXECUTIVE DIRECTOR
5. BOARD MEMBERS

NEW BUSINESS

OLD BUSINESS

RESOLUTION

1. Renewal & Replacement Appropriation – 6-inch PRV – Branch Ave
2. Renewal & Replacement Appropriation – New Office Chairs
3. Sewer General Appropriation – New Office Chairs
4. Budget Transfer – Sewer – Railroad Rental
5. Authorizing Use of Facilities (Added during the meeting)
6. Water Billing Adjustments
7. Payment of Bills
8. Closed Session

CLOSED SESSION

ADJOURNMENT

Mr. Odenath called the meeting to order with the Pledge of Allegiance to the Flag and the reading of the Open Public Meeting Act.

Roll Call:

Present: Mr. Odenath, Mr. Knott, Mr. Ford. Mr. Hassett arrived 7:05 pm after a motion to seat Mr. Ford was made by Mr. Knott and seconded by Mr. Odenath.

Absent: Mr. Green, Mrs. Burke

Also in attendance was Mr. Buirch, Executive Director, Mr. John Toal, Operations Manager, Mr. Hugh Dougherty, Engineer, and Mr. Chris Long, Solicitor.

Mr. Ford made a motion to open the floor to the public, seconded by Mr. Knott. Motion carried.

No one from the public was present.

Mr. Ford made a motion to close the floor to the public, seconded by Mr. Knott. Motion carried.

#### **Minutes:**

Mr. Knott made a motion to approve the minutes of the March 15, 2023 meeting, seconded by Mr. Ford.

Ayes: Mr. Odenath, Mr. Knott, Mr. Hassett, Mr. Ford

Nays: None

#### **Correspondence:**

1. From CCMUA re: Notice of Public Hearing for Revision of Connection Fees
2. From Mike D'Agostino & Gail DiStefano-900 Turnerville Rd- re: parking for private party

Mr. Hassett made a motion to approve the correspondence, seconded by Mr. Knott. All were in favor.

Engineers Report:

**I. Active Projects**

1. Various Water Projects
  - a. New Well "Well 8" and Well 6 & 7 Decommissioning
    - 1) Abandon Wells.
    - 2) Must construct new well to maintain Firm Capacity.
    - 3) Opened Bids 7/7, Awarded to AC Schultes for \$1,554,150.00.
    - 4) Drilling complete to 672 LF; Interlock new well controls with the existing tank controls. Testing completed at 1,200 GPM to verify operation at Turnerville Plant if Well #4 runs simultaneously with Well #8.
    - 5) Pennoni preparing draft BWSE Application.
  - b. Asset Management Plan (PHMUX 18007)
    - 1) Plan provided to MUA; Implemented April, 2019.
    - 2) Update/Develop a 5-year capital plan for all assets. Review all assets including buildings.
    - 3) I-Bank application project information submitted. Requested Pre-Planning meeting with I-Bank.
  - c. Backflow Prevention Assembly at NJ American Water Interconnection
    - 1) MUA inspection program.
  - d. Erial Road Waterman Rehab
    - 1) Maintenance Bond expires 7/2/2023; Pennoni Maintenance Bond Inspection.
  - e. Investigate existing Branch Avenue PRV to increase flow capacity.
2. Federal Law America's Water Infrastructure Act of 2018
  - a. Compliant with Risk and Resilience provisions.
3. Water Allocation Permit
  - a. Permit Renewal issued February 22, 2018. Permit expires February 29, 2028.
  - b. Well status update complete; John Toal submitted through E2 electronic filing. (Deadline Jan 31).
  - c. Pennoni submitted 2022 DRBC Audit (Deadline March 31<sup>st</sup>).
  - d. Review NJAW Co. contract to reduce water purchase.
  - e. Pennoni preparing Synthetic Organic Compound (SOC) testing waiver (May 1st deadline)
4. Map and Regulation Updates
  - a. Awaiting MUA markups.
  - b. Pennoni incorporated MUA CAD data into GIS (NJDEP requirement). MUA provided GIS login information.
  - c. Solicitor to draft rule change for "Change in Use" connection fees.
5. Plant Roof
  - a. Maintenance bond expires 10/31/2024.
6. Bromley Estates Pump Station Generator
  - a. Advertised 11/17/21; Bids Opened 12/8/2021; Awarded to Maguire Electrical Construction, LLC.
  - b. Generator delivered, fence material delivered, install tentative week of April 24th.
7. Annual Water Bond Trustee Report
  - a. Pennoni submitted 2022 report.
8. Country Club Tank
  - a. Inspection completed.
  - b. Rehab tank interior and exterior within 2 years.
  - c. Potential I-Bank Loan. Estimated budget: \$782,000.
9. Country Club Roof
  - a. Roof replacement complete.

**II. Other Projects**

1. Pine Valley Developers (Fairway Pines) Use Variance
  - a. Use variance approval for 85 units.
  - b. NJDEP permits submitted.
  - c. Branch Avenue/3<sup>rd</sup> Avenue PRV design and installation to provide redundancy.
2. Carl Pursell- 121 Berlin-Cross Keys Road
  - a. 20-year Recapture Agreement for Amboy Bank.
3. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
  - a. Amboy Bank approved to construct 85 Townhomes.
  - b. TWA Application revisions required.
4. "Pine Hill Partners" (Lakes at Pine Hill) (PHMU 0612) (Property purchased by Carl Pursell)
  - a. Pennoni issued bond release recommendation (release not recommended).
5. 1734 Erial Road, Gloucester Township
  - a. Sewer and water connection conditionally approved.
6. 251 Cross Keys Road Truck Facility

- a. Denied connection to Winslow System.
  - b. Waiver to install well on property.
7. Tank Antenna
- a. ATT: Turnerville.
  - b. Cellco/Verizon: Mt. Clement.
  - c. Cellco/Verizon: Turnerville; Request for antenna swap-out.
  - d. T-Mobile/MetroPCS: T-Mobile request for generator installation.
  - e. T-Mobile/MetroPCS: Turnerville; Request for generator installation.
  - f. Sprint: Mt. Clement.
  - g. Ham Radio Operator Antenna: Turnerville.

Mr. Dougherty highlighted status of various water projects including Well #8 – testing completed. to verify Well #4 runs simultaneously with Well #8; Branch Ave PRV- to investigate increase of flow capacity and possibly use 3<sup>rd</sup> Ave connection to operate simultaneously using On Demand Valves; Water Allocation Permit – reviewed contract to reduce water purchase and also preparing SOC testing waiver for 5/1/23 deadline; Bromley Estates PS Generator- delay in receiving materials, estimate complete in 2 weeks.

Mr. Knott made a motion to accept the Engineer’s Report, seconded by Mr. Hassett.  
On voice vote, motion carried.

**Solicitor’s Report:**

Mr. Long had no report for this meeting. There will be discussion in Closed Session.

**Operation Manager’s Report:**

1. The following work was completed this month:
  - 118 Assorted work orders serviced
  - 37 utility mark outs completed
  - 196 Shut Offs serviced
  - 13 Faulty meter registers and 7 remote touch pads replaced (all registers were out of warranty)
2. We repaired the sewer curb vents at 1072 Cranford, 6 Mason Ct and 10 Cross Road.
3. Due to repeated blockages, we ran our sewer camera into the lateral for 1002 Turnerville Road. We discovered slight root intrusion. We chemically treated to kill the roots and deter regrowth.
4. We provided new connection water taps for 1734/1734A Erial Road.
5. We had to rebuild the fire hydrants located on 12 Wilson Rd and 11 High Trail due to internal leaking and hard to operate issues.
6. We replaced the deteriorated body cab mounts on our 2011 Ford F-250. This was completed by our mechanic Mike Grogan.
7. We have just started our compliance lead confirmation digs for this year. We are in the Hazel Lane, Terrace Ave area. We have completed two digs so far and no lead found.
8. We shut down our water booster on Sunday 3/26/23 after NJAW notified us of a toxic chemical discharge and they would be shutting down our water supply connection for approximately three days. We went back on line with NJAW 3/29/23 approximately 6:00 pm as the NJDEP gave them the approval.
9. We re-asphalted our previous water leak repair area on W Branch Ave. We are waiting for the county to inspect.

Board reviewed Mr. Toal’s report.

Mr. Knott thanked John for all his hard work.

Mr. Hassett made a motion to accept the Operation Manager’s Report, seconded by Mr. Ford.

**Executive Director’s Report:**

The testing on Well #8 was completed during the month. Anthony Bonasera is still working with AC Schultes on getting all the data and testing analyzed and submitted for the permit’s apps. AC Schultes is working on demobilizing the pump and discharge lines later this week or next week. They will weld a cap on Well #8 until they come back to set the permanent pump. We are working on scheduling a meeting with the Pennoni engineers and Anthony to go over the data from the testing.

Jottan Inc started and has completed the Country Club Roof. There was an issue with the hatch that was installed. The current hatch in the building is smaller than the previous one. A larger size hatch has been ordered and will replace the current one that is installed. This will be at no cost to the MUA.

We put a generator that had been sitting here for awhile on GovDeals along with some old computer monitors and computer accessories. We were able to get \$1,725.00 for the generator and \$50.00 for our old computer equipment. The items were picked up the first week of April.

The Bromley generator project had an issue with the fencing portion of the project. This was initially delaying the install of the new generator. Tom Leisse worked with Maguire Electric to get the issue resolved and the project is back on schedule.

I started last month working on the 2023-24 budget. I have continued to work on the revenues, expenses, and the capital budget. I have started the input of the budget numbers onto the DCA Authority Budget template, and I am waiting for any final tweaks to the current budget document. I have scheduled Thursday April 12<sup>th</sup> to meet with Stefanie DeSantis from Bowman & Co. to finalize the water rate study to include the rate increase into our budget numbers. We will also review our new budget that I have put together to finalize it before our May meeting which will be the formal introduction of the new 2023-24 budget. I will provide further updates as we move along with the budget.

On Thursday April 6<sup>th</sup>, I received a call from NJAW Account Manager Jasmine Mungo, and we discussed the bulk water purchase agreement. She told me that we just need to send over a formal request to her and copy David Forcinio with the reduction percentage we are requesting, and she will start the process of updating our new contract that starts in June. I had a meeting on March 22 with Tom Leisse and Jim Mullan from Pennoni. John Toal also sat in on this meeting. We started to put together our formal request with backup information to show that our reduction in bulk water purchase is justified. I am waiting on the final formal request and will keep you informed of what is going on.

Pennoni completed work on our DRBC Report that was due to the NJ DEP by March 31<sup>st</sup> of this year. The final report was sent to them on 3/31/23.

I reviewed our open project on H2Loans for the rehab of the two storage tanks. We are now number 240 on the list. We originally started at 186.

We were informed by Rio Supply that the wands we currently use to read our meters will be going away soon. This will require us to update our meter reading capabilities. I have started researching new registers for future replacements. I have received quotes from two different vendors regarding this project. I will update the board as I get further details.

The Board reviewed the Director's Report. Mr. Buirch emphasized a few items in his report: The GovDeals sale of generator and computer monitors and accessories completed for \$1,775.00. Meeting with Stefanie from Bowman & Co to finalize the water rate study to include rate increases into budget. Rio Supply informed us that the wands for meter reading will soon be antiquated requiring an update to our meter reading equipment. Quotes have been received for this project including Co-Op. As discussed with Stefanie, the cost intended to be included in bonding.

Mr. Knott made a motion to accept the Executive Director's report, seconded by Mr. Hassett.  
On voice vote, motion carried.

**Board Members:**

No comments

**New Business:**

None

**Old Business:**

None

**RESOLUTIONS:**

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #23-044**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority had determined the need to perform an engineering study to replace the existing 6-inch PRV along Branch Ave; and

**WHEREAS**, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to complete this work.

**NOW, THEREFORE BE IT RESOLVED** by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$15,000.00 from the Water Renewal and Replacement Fund, which is required for the engineering study to replace the existing 6-inch PRV along Branch Ave is hereby authorized; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #23-045**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority had determined the need to purchase new office chairs from State Contract NJSC A-81711 from All State Interiors; and

**WHEREAS**, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to complete this work.

**NOW, THEREFORE BE IT RESOLVED** by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$1,224.25 from the Water Renewal and Replacement Fund, which is required for the purchase of new office chairs from State Contract NJSC A-81711 from All State Interiors is hereby authorized; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION #23-046**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority had determined the need to do purchase new office chairs from State Contract NJSC A-81711 from All State Interiors; and

**WHEREAS**, it will be necessary to appropriate the funds from the Sewer General Fund in order to complete this work.

**NOW, THEREFORE BE IT RESOLVED** by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$1,224.25 from the Sewer General Fund, which is required for the purchase of new office chairs from State Contract NJSC A-81711 from All State Interiors is hereby authorized; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

**PINE HILL BOROUGH  
MUNICIPAL UTILITIES AUTHORITY  
Sewer  
RESOLUTION #23- 047**

**WHEREAS**, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2022/2023 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

**WHEREAS**, transfers between appropriations are permitted.

**NOW THEREFORE BE IT RESOLVED**, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be affected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

<b>APPROPRIATION TITLE</b>	<b>FROM</b>	<b>TO</b>
Railroad Rental Trustee	75.00	75.00
<b>Total</b>	<b>\$75.00</b>	<b>\$75.00</b>

**AND, BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION AUTHORIZING USE OF FACILITIES  
RESOLUTION # 23-048**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority’s (“PHMUA” and/ or “Authority”) received a request from Mike D’Agostino and Gail DiStefano for the use of the Authority’s parking lot at 907 Turnerville Road on June 10, 2023; and

**WHEREAS**, the request indicated that the Authority will not be held liable for any damages of any kind which may occur during the use of the Authority parking lot; and

**WHEREAS**, in light of the aforementioned, the Commissioners of the Authority desire to allow the use of the Authority parking lot.

**NOW, THEREFORE BE IT RESOLVED** by the Pine Hill Borough Municipal Utilities Authority, a body corporate and politic as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The request of Mike D’Agostino and Gail DiStefano for the use of the Authority parking lot on June 10, 2023 is hereby approved.

**WATER  
RESOLUTION #23-049**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

145000-0	Tall Pines/Mason Run Rec	29T GALS	\$166.75
145000-0	Tall Pines/Mason Run Rec	Interest 23/1	\$ 13.12
2800000-0	205 Franklin Ave	Turn on Fee/billing err	\$ 35.00
2137000-0	75 W 2 <sup>nd</sup> Ave	132T service line leak	\$ 59.00
2680000-0	1105 Turnerville Rd	94T service line leak	\$540.50
2688000-0	1079 Turnerville Rd	3T Leaky Meter	\$ 17.25
1724000-0	82 E 6 <sup>th</sup> Ave	79T Leaky Meter	\$454.25

**Water Operating  
Revenue Resolution #23-050**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

MC10513	21,844.70	NJ American Water Inc	Water Agreement
MC10514	459.25	Riggs Distler	Supplies - Operating
MC10515	871.96	BMEU Clerk, Deptford USPS	Supplies - Office
MC10516	313.92	NJ State PWT	State Water Tax
10517	10,946.46	Atlantic City Electric	Utilities - Operating
10518	85.13	Acme Uniforms	Supplies - Operating
10518	18.50	Acme Uniforms	Supplies - Office
10519	60.75	All Industrial Safety Prod Inc	Supplies - Operating
10520	16,526.59	Amerihealth Ins Co of NJ	Health Insurance
10521	178.00	Casa Payroll Service	Supplies - Office
10523	206.21	Comcast Inc	Supplies - Office
10524	380.00	Core & Main Inc	Supplies - Operating
10525	45.48	Courier Post Inc	Supplies - Office
10526	229.00	Coverall of Philadelphia Inc	Supplies - Office
10527	191.31	Dominic Buirch	Miscellaneous - Office
10527	34.42	Dominic Buirch	Training/Educ - Admin
10528	129.43	Echelon Ford	Automotive Expense
10529	2,125.00	Eurofins Environment Testing	Laboratory Testing
10530	27.50	Flowers & Gifts	Supplies - Office
10531	838.30	Gloucester Township	Automotive Expense
10532	848.09	GT Mid Atlantic New Jersey	Repair/Maintenance - System
10533	24.74	Michael Grogan	Health Insurance
10534	180.00	Matthew Hufner	Health Insurance
10534	639.00	Matthew Hufner	Repair/Maintenance - Office
10535	71.65	Live Message America Acqu	Repair/Maintenance - Office
10536	205.00	Wade, Long, Wood & Long	Legal Fees
10537	38.00	Lethal Pest Solutions Inc	Repair/Maintenance - Office
10538	308.48	Met Life Small Business Ctr	Health Insurance
10539	807.66	Miracle Chemical Inc	Chemicals
10540	72.50	Ryan Muckley	Supplies - Operating
10540	15.00	Ryan Muckley	Health Insurance
10541	16.56	Auto Truck Parts Deptford	Automotive Expense
10542	88.16	Nextel/Sprint Inc	Telephone - Operating
10543	21,932.86	NJ American Water Inc	Water Agreements
10544	12,643.00	NJ Utilities Authority JIF	Insurance
10545	276.15	Office Basics Inc	Supplies - Office
10546	55.05	One Call Concepts Inc	Repair/Maintenance - Office
10547	436.75	Parker McCay	Legal Fees
10548	1,627.50	Pennoni Associates Inc	Engineer Fees
10549	18.60	Pat Garvey (Petty Cash)	Supplies - Office
10549	18.73	Pat Garvey (Petty Cash)	Supplies - Operating
10550	64.95	Pine Hill Auto Repair	Automotive Expense
10551	309.79	Pine Hill MUA	Supplies - Office
10552	174.30	Pine Hill Hardware Inc	Supplies - Operating

10553	1,344.29	PICS	Supplies - Office
10554	452.93	Joseph Pollard Co Inc	Supplies - Operating
10555	99.58	South Jersey Gas Co	Utilities - Office
10555	25.99	South Jersey Gas Co	Utilities - Operating
10556	35.00	SNJ Chapter NIGP	Training/Educ - Admin
10557	13.11	John Toal	Health Insurance
10558	117.87	Verizon Inc	Repair/Maintenance - System
10559	69.75	Deborah Warrington	Health Insurance

### **Water Renewal & Replacement**

#### **Revenue Resolution #23-051**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
10548	27,308.87	Pennoni Associates Inc	PRM Backu/Capping 6&7-eng
10548	116.25	Pennoni Associates Inc	Maint Garage Roof Repl - eng

### **Sewer Operating**

#### **Revenue Resolution #23-052**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
MC10515	871.96	BMEU Clerk, Deptford USPS	Supplies - Office
10517	3,568.47	Atlantic City Electric	Utilities - Operating
10517	199.00	Atlantic City Electric	Utilities - Office
10518	85.12	Acme Uniforms	Supplies - Operating
10518	18.50	Acme Uniforms	Supplies - Office
10519	60.75	All Industrial Safety Prod Inc	Supplies - Operating
10520	11,017.72	Amerihealth Ins Co of NJ	Health Insurance
10521	178.00	Casa Payroll Service	Supplies - Office
10522	88.00	Camden County MUA	Supplies - Office
10522	88.00	Camden County MUA	Supplies - Operating
10525	45.48	Courier Post Inc	Supplies - Office
10527	91.30	Dominic Buirch	Miscellaneous - Office
10527	34.41	Dominic Buirch	Training/Educ - Admin
10528	129.43	Echelon Ford Inc	Automotive Expense
10530	27.50	Flowers & Gifts	Supplies - Office
10531	838.29	Gloucester Township	Automotive Expense
10532	848.08	GT Mid Atlantic N J LLC	Repair/Maintenance - System
10533	16.50	Michael Grogan	Health Insurance
10534	120.00	Matthew Hufner	Health Insurance
10535	71.64	Live Message American Acqu	Repair/Maintenance - Office
10536	125.00	Wade, Long, Wood & Long	Legal Fees
10538	205.66	Met Life Small Business Ctr	Health Insurance
10540	72.50	Ryan Muckley	Supplies - Operating
10540	10.00	Ryan Muckley	Health Insurance
10541	16.55	Auto Truck Parts Deptford	Automotive Expense
10542	88.15	Nextel/Sprint Inc	Telephone - Operating
10544	\$12,643.00	NJ Utilities Authority JIF	Insurance
10545	276.15	Office Basics Inc	Supplies - Office
10546	55.05	One Call Concepts Inc	Repair/Maintenance - System
10547	436.75	Parker McCay	Legal Fees
10549	18.60	Pat Garvey (Petty Cash)	Supplies - Office
10549	18.73	Pat Garvey (Petty Cash)	Supplies - Operating
10550	64.95	Pine Hill Auto Repair Inc	Automotive Expense
10551	309.79	Pine Hill MUA	Supplies - Office
10552	174.29	Pine Hill Hardware Inc	Supplies - Operating
10553	1,344.28	PICS	Supplies - Office
10555	39.14	South Jersey Gas Co Inc	Utilities - Operating

10556	35.00	SNJ Chapter NIGP	Training/Educ - Admin
10557	8.74	John Toal	Health Insurance
10558	209.36	Verizon Inc	Repair/Maintenance - System
10559	46.50	Deborah Warrington	Health Insurance
10560	328.52	Xtel Communications Inc	Telephone - Office
10560	326.89	Xtel Communications Inc	Telephone - Operating

**Sewer General  
Revenue Resolution #23-053**

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
10548	116.25	Pennoni Associates Inc	Maint Garage Roof Repl - eng

**PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY  
COUNTY OF CAMDEN  
STATE OF NEW JERSEY  
RESOLUTION #23-054**

**AUTHORIZING THE PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY TO GO INTO  
CLOSED SESSION**

**WHEREAS**, the Pine Hill Borough Municipal Utilities Authority (“PHBMUA”) is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

**WHEREAS**, Section 10:4-12 of the Act permits the Authority to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

**WHEREAS**, the Authority hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

\_\_\_\_\_ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

\_\_\_\_\_ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

\_\_\_\_\_ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

  X   Discuss Collective Bargaining Agreements;

\_\_\_\_\_ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

\_\_\_\_\_ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

\_\_\_\_\_ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Authority is or may become a party and/or any matters falling within the attorney-client privilege; and/or

\_\_\_\_\_ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Authority;

**Related to:**       Health Benefits;

**WHEREAS**, the Authority believes that the matters discussed in closed session will be disclosed to the general public if an when the Board of Commissioners of the Authority will need to adopt a further resolution taking action on such matters as may be required under the County Improvement Authority Act, N.J.S.A. 40:37A-1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Mr. Hassett made a motion to approve all above resolutions #23-044 through #23-054, seconded by Mr. Knott.  
Ayes: Mr. Odenath, Mr. Knott, Mr. Hassett, Mr. Ford.  
Nays: None

Mr. Hassett made a motion to go into Closed Session, seconded by Mr. Ford.

Ms. Garvey was dismissed from remaining portion of meeting at 7:28 pm.  
Closed Session was not recorded per Mr. Chris Long.

Respectfully submitted,

Patricia Garvey



