

Minutes of the Regular Meeting of the Pine Hill Borough Municipal Utilities Authority held Wednesday, **August 15, 2018** at 7:30 pm at the PHBMUA Building, 907 Turnerville Road, Borough of Pine Hill, County of Camden, State of New Jersey.

Mr. Knott called the meeting to order with the Pledge of Allegiance to the Flag.

Mr. Knott read the Open Public Meeting Act.

Roll Call:

Present: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke, Mr. Hassett

Absent: Mr. Shultz

Mr. Buscher stated Mrs. Burke will be seated to replace Mr. Shultz.

Also in attendance: Mr. Chris Long, Solicitor, and Mr. Hugh Dougherty, Engineer, Mrs. Corson, Executive Director.

Mr. Knott made a motion to open the floor to the public, seconded by Mrs. Burke. On voice vote, motion carried. There was no one in the audience to address the Board.

Mrs. Burke made a motion to close the floor to the public, seconded by Mr. Knott. On voice vote, motion carried.

Minutes:

Mrs. Burke made a motion to approve the meeting minutes and the closed session minutes of July 18, 2018, seconded by Mr. Buscher. There were no questions regarding the meeting minutes. All board members were in favor of approving the minutes.

Correspondence:

1. From NJDEP Division of Water Supply & Geoscience re: Water Quality Accountability Act
2. From William Dukes PHFD re: Thank you for Fire Hydrant Painting
3. From Pennoni re: Gary Shuhart 129 Berlin CrossKeys Rd Water/Sewer Feasibility Review #1
4. From Pennoni re: Carl Pursell 121 Berlin CrossKeys Rd Water/Sewer Feasibility Review #2
5. From Pennoni re: SJRA Antenna Installation Turnerville Tank Review #1

The Board discussed the painting of fire hydrants and the Water Quality Accountability Act requirements.

Mr. Dougherty stated the GPS location is a high priority. Mrs. Corson confirmed we do have a cyber security plan in place. Regular inspection for valves and hydrants including exercising and labeling are mandated along with the development of an Asset Management Plan.

Mr. Knott made a motion to approve the correspondence, seconded by Mrs. Burke. On voice vote, motion carried.

Engineer's Report:

I. Active Projects

1. Generator at Turnerville Road Plant (PHMUX 18002)
 - a. Base Bid- Well and Chemical Feed/Garage, Add Alternate Admin Building.
 - b. Project on hold until 2019 budget.
2. Various Water Projects for Consideration for NJEIT Loan
 - a. Asset Management Plan
 - 1) Required under NJ Water Quality Accountability Act.
 - 2) Implementation date April, 2019
 - b. Erial Road Waterman Rehab
 - 1) Echologics Report: no leaks.
 - 2) 2018/2019 County project: remainder of Erial Road.
 - 3) Approximately sixty (60) water service replacements.
 - 4) 4,400 LF of ACP water main suspected to be in "poor" condition.
 - 5) 2,800 LF of CIP water main suspected to be in need of rehabilitation.
 - 6) Pennoni proposal for loan application and design for lining services.
 - c. Branch Avenue Fire Flow and 3rd Ave Loop
 - 1) MUA to install watermain at 3rd Avenue.
 - 2) ROW Vacated; Need Easement.
 - 3) PRV design by Pennoni.
 - d. New Well and Well 6 & 7 Decommissioning
 - 1) NJDEP inspection.
 - 2) Abandon Wells.
 - 3) Must construct new well to maintain Firm Capacity.
3. Water Allocation Permit
 - a. Permit Renewal issued February 22, 2018.
4. Map Updates
 - a. 2018 updates Pennoni proceeding.

II. Other Projects

Mansion Apartments Fire Service (PHMUX 18003)

- a. Mansion Apartments connect fire service to Building #300.
2. Carl Pursell- 121 Berlin-Cross Keys Road
 - a. Connection for office/warehouse buildings.
 - b. Recapture Agreement for Amboy Bank.

3. Gary Shuhart- 129 Berlin-Cross Keys Road
 - a. Connection for office/warehouse.
 - b. Recapture Agreement for Amboy Bank.
4. Branch Avenue Self Store (Former Callahan Nursery)
 - a. Need easement for 3rd Avenue watermain.
5. Amboy Bank/Foxmoor (Townhomes) (PHMU 1202)
 - a. Amboy Bank looking to construct 90 Townhomes.
6. “Pine Hill Partners” (Lakes at Pine Hill) (PHMU 0612)
 - a. Pennoni issued bond release recommendation (release not recommended).
7. Annual Water Bond Trustee Report
 - a. 2017 report issued January 31, 2018.
8. Long Term Capital Projects
 - a. Lining projects, valve replacements, fire hydrant replacements.
 - b. Eliminate Dead-end loops; consider C-900 pipe.
 - c. Meter replacements: investigate programs for funding.
9. Identify Funding Sources
 - a. NJEIB (Loans) now accepting rolling applications.
 - b. Private financing.
10. Tank Antenna
 - a. ATT: New installation at Mt Clement.
 - b. ATT: New installation proposed at Turnerville.
 - c. Cellco/Verizon: New Installation at Mt. Clement (hold).
 - d. Cellco/Verizon: Turnerville.
 - e. T-Mobile/MetroPCS: T-Mobile on Mt Clement; new work.
 - f. T-Mobile/MetroPCS: Turnerville (request to negotiate fee).
 - g. Sprint: Mt. Clement.
 - h. Ham Radio Operator Antenna: Turnerville.
11. Maintenance Bonds
 - a. Greenwood Avenue expires January 17, 2019.
 - b. Madison Avenue expires October 31, 2019.
 - c. Cloverdale-Erial Road Watermain Rehab expires October 17, 2019.
12. Third Fairway (Trump Philadelphia)
 - a. One-year TWA permit extension request.

Mr. Dougherty reviewed the Engineer’s report with the Board. He is requesting Board approval this evening to advertise in September for the Turnerville Road Plant Generator with the plan being to accept bids in early October and award it at the October meeting. Mr. Dougherty said we are beginning the process for applying for the loan for the various water projects. The Gary Shuhart property at 129 Cross Keys Road is an office/warehouse for a new electrical contractor. There is a fire hydrant located within 200 ‘ of the property. Mr. Dougherty said a letter was issued on the ham radio operator. There are details for putting the antenna on the tank. He said we could consider a post construction surveillance drone in addition to the post construction pictures we requested.

Mr. Knott made a motion to accept the Engineer’s Report, seconded by Mr. Green.
On voice vote, motion carried.

Solicitor’s Report:

The Verizon Wireless contract has been settled. Mr. Long countered their original offer of \$1,685 with \$2,100 which they agreed on. The contract is for a 5 year lease period with a rate guarantee.
Mr. Toal’s employment contract has been agreed to for a 3 year period.

Mr. Green made a motion to approve the Solicitor’s Report, seconded by Mr. Odenath.
On voice vote, motion carried.

Operations Manager’s Report:

The Board reviewed Mr. Toal’s report.

Mrs. Corson added to item #4 in Mr. Toal’s report. She said the Rip Rap rock was placed down at the area where the erosion was taking place. After the heavy rains over the past few days, they checked it and it is holding.

Mr. Odenath made a motion to approve the Licensed Operation Manager’s report, seconded by Mr. Knott.
On voice vote, motion carried.

Executive Director’s Report:

Mrs. Corson said she hasn’t heard anything more from the Board of Public Utilities about the violations. We do need approval to proceed with going out for bids for the generators and there is a resolution tonight to appropriate the funds for the engineering fees. Once the bids come back then we can appropriate the funds for the generator purchase. Mrs. Corson requested approval from the Board to obtain a P-Card for certain purchases. Discussion among the Board was favorable so Mrs. Corson will get more information. Regarding the NJIB loans there is a 3 part procedure to the loan application. The first part is to set up the program for the loan and add Mr. Dougherty so he can go in and submit project information. Mr. Long confirmed that no resolution is needed at this time but will be required when it is finalized. Mrs. Corson said that Mr. Dougherty had sent an updated water project

proposal back in January of this year. The generators and asset management plan were included in that. We deducted those out because we want to pay for them out of the Capital Fund so now the amount of the loan will be 4 million. That will be for capping well #4 and #5, the application fees for the loans, Erial Road, and the valves on Branch Ave. Since we cannot actually go out for the loan until we have the plans and designs and the asset management plan in place, we should probably go out for a short term loan so we can start the process.

Mr. Knott made a motion to accept the Executive Director’s Report, seconded by Mr. Odenath. On voice vote, motion carried.

Board Members:

Mr. Hassett said the manholes across from the Citgo on Cross Keys Road and at the intersection are both sinking and need to be checked. Mrs. Corson said she is aware of them and the funds have been appropriated for the repairs. They are on the list of projects to be completed. Mrs. Corson said that we put cold patch on top of them so it would stabilize it for now.

New Business:

None

Old Business:

None

Resolutions:

**RESOLUTION
PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
APPOINTING A LICENSED OPERATIONS MANAGER
Resolution #18-90**

WHEREAS, there exists a need for the services of a Licensed Operations Manager for the Pine Hill Borough Municipal Utilities Authority (“PHMUA and/or Authority”); and

WHEREAS, the Commissioners for the Authority have determined that John Toal, III possesses the necessary qualifications and licenses and should be appointed to the position of Licensed Operations Manager and fulfill the duties of that position; and

WHEREAS, funds have been certified as available for said services.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. John Toal, III is hereby appointed to the position of Licensed Operations Manager of the Authority for a term of three (3) years commencing September 1, 2018 through August 31, 2021.
3. The Chairman is authorized to execute a Contract similar to that attached hereto and made a part hereof which shall be executed by and between John Toal, III and the Pine Hill Borough Municipal Utilities Authority upon final approval by the Authority Chairman in a form approved by the Authority Solicitor.

Mr. Knott made a motion to adopt the resolution appointing Mr. Toal as Operations Manager seconded by Mr. Green.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

**PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY
Sewer
RESOLUTION #18 – 91**

WHEREAS, the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority have determined that certain budget appropriations, in the 2017/2018 Authority Sewer Budget are not sufficient to meet anticipated expenses; and

WHEREAS, transfers between appropriations are permitted.

NOW THEREFORE BE IT RESOLVED, by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the following transfers be effected and that a certified copy of this resolution be forwarded to the Secretary/Treasurer and Financial Clerk.

APPROPRIATION TITLE	FROM	TO
Supplies-Office		650.00
Trustee		185.00
Administrative T/E	850.00	
Total	\$850.00	\$850.00

AND, BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Mrs. Burke made a motion to approve the Sewer Budget transfer resolution, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION #18-92

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to purchase generators for the Administrative Office, Well #1 and the Maintenance Garage; and

WHEREAS, it will be necessary to appropriate the funds from the Water Renewal and Replacement Fund in order to have our Engineer complete the planning and design for the generators.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$45,000.00 from the Water Renewal and Replacement Fund, which is required for the Engineering is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Knott made a motion to approve the R&R Fund transfer, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION #18-93

WHEREAS, the Pine Hill Borough Municipal Utilities Authority had determined the need to purchase generators for the Administrative Office, Well #1 and the Maintenance Garage; and

WHEREAS, it will be necessary to appropriate the funds from the Sewer General Fund in order to have our Engineer complete the planning and design for the generators.

NOW, THEREFORE BE IT RESOLVED by the Chairman and Commissioners of the Pine Hill Borough Municipal Utilities Authority that the appropriation of \$5,000.00 from the Sewer General Fund, which is required for the Engineering is hereby authorized; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and that certified copies of this resolution be forwarded without delay to the Authority Trustee, Secretary/Treasurer and Financial Clerk.

Mr. Green made a motion to approve the Sewer General Fund transfer, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY
RESOLUTION AUTHORIZING THE PLANNING AND DESIGN OF A NEW GENERATOR FOR THE
TURNERVILLE ROAD PLANT – WELL #4

RESOLUTION #18-94

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) has identified the need for the supply, installation, and startup of standby generators for the well, garage, and office located at 907 Turnerville Road; and

WHEREAS, under New Jersey law, the Authority must prepared detailed plans and specifications regarding the aforementioned generators and thereafter to advertise for and receive bids in response to the specifications; and

WHEREAS, the Authority desires to engage the Authority Engineer, Hugh Dougherty of Pennoni Associates, to prepare the plans and design and advertise for the supply, installation, and startup of standby generators for the well, garage, and office located at 907 Turnerville Road.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Executive Director and/or her designee are authorized to take any and all necessary steps to allow for Hugh Dougherty of Pennoni Associates to prepare all necessary plans and designs and thereafter advertise for bids for the supply, installation, and startup of standby generators for the well, garage, and office located at 907 Turnerville Road.

Mr. Green made a motion to authorize planning and design of new generator, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Pine Hill Borough Municipal Utilities Authority
Resolution Authorizing Approval and Execution Of First Amendment To
Water Tower Lease Agreement Between The Pine Hill Borough Municipal
Utilities Authority and Cellco Partnership D/B/A Verizon Wireless For
Certain Premises That Are A Portion Of The Property Located At
907 Turnerville Road, Pine Hill, NJ 08021

RESOLUTION # 18-95

WHEREAS, the Pine Hill Borough Municipal Utilities Authority (“PHMUA” and/or “Authority”) and Cellco Partnership d/b/a Verizon Wireless (“Verizon Wireless”) entered into a Water Tower Lease Agreement dated July 16, 2014 regarding the premises located at 907 Turnersville Road, Pine Hill, NJ 08021; and

WHEREAS, the Parties desire to extend the Term of the Agreement with certain modifications to the rent payable as well as certain other Terms and Conditions; and

WHEREAS, the Parties have negotiated a First Amendment to Water Tower Lease Agreement which is attached and made a part hereof; and

WHEREAS, the First Amendment to Water Tower Lease Agreement has been reviewed by the Authority's General Counsel and the Executive Director who recommend that the First Amendment to Water Tower Lease Agreement be approved and executed by the Authority; and

WHEREAS, the Chairman and Board Members of the Authority concur with said recommendations and desire to execute the First Amendment to Water Tower Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Board Members of the Pine Hill Borough Municipal Utilities Authority as follows:

3. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
4. The Executive Director and/or her designee are authorized to take any and all necessary steps to execute the First Amendment to Water Tower Lease Agreement as attached.

Mr. Odenath made a motion to approve agreement with Verizon Wireless, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

**WATER
RESOLUTION
#18-96**

BE IT RESOLVED BY THE PINE HILL BOROUGH MUNICIPAL AUTHORITY that the following accounts be adjusted for billing:

1995000-0	4 E 9 th Ave	\$359.60	116T gals incorrect meter reading
4126000-1	211 Renaissance Dr	\$24.93	Refund of Water Overpayment

Mr. Knott made a motion to approve the water billing adjustments, seconded by Mr. Odenath.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

Water Operating

Revenue Resolution #18-97

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
MC7764	13,465.56	Amerihealth NJ	Health Insurance
MC7765	599.77	Stamp Fulfillment Services	Supplies - Office
7766	8,088.26	Atlantic City Electric	Utilities - Operating
7767	107.75	Acme Uniforms	Supplies - Operating
7767	27.75	Acme Uniforms	Supplies - Office
7768	186.50	All Industrial Safety Products	Supplies - Operating
7769	13,465.56	Amerihealth NJ	Health Insurance
7770	460.00	American Water Works Assoc	T/E - Operating
7771	9.00	Mabel Borovkoff	Health Insurance
7772	122.78	Casa Payroll Services	Supplies - Office
7773	145.84	Comcast Inc	Supplies - Office
7775	12.43	Debra Corson	T/E - Admin
7775	100.00	Debra Corson	Miscellaneous - Office
7775	25.96	Debra Corson	R/M - Office
7776	160.00	Coverall of Philadelphia	Supplies - Office
7777	72.49	Joseph Donohue	Supplies - Operating
7777	70.00	Joseph Donohue	T/E - Operating
7777	56.16	Joseph Donohue	Health Insurance
7778	3,494.00	Eurofins QC	Laboratory Testing
7779	39.79	Fidelity Information Services	Miscellaneous - Office
7780	12.50	FlexFacts	Supplies - Office
7782	18.00	Patricia Garvey	Health Insurance
7783	370.49	Township of Gloucester	Automotive Expense
7784	54.00	Thomas Hassett	Health Insurance
7785	22.68	Home Depot	R/M - Building
7785	44.98	Home Depot	Supplies - Operating
7785	15.27	Home Depot	Supplies - Office

7786	337.31	Horizon BC/BS	Health Insurance
7787	28.12	Matthew Hufner	Health Insurance
7787	74.99	Matthew Hufner	Supplies - Operating
7788	15.00	NJ League of Municipalities	Supplies - Office
7789	58.26	Live Message America Acqua	R/M - Office
7790	31.00	Lethal Pest Solutions	R/M - Office
7791	285.09	Mechanics Auto Parts	Automotive Expense
7792	1,930.59	Miracle Chemical	Chemicals
7793	113.88	Nextel/Sprint	Telephone - Operating
7794	20,959.64	NJ American Water	Water Agreements
7795	254.24	Office Basics	Supplies - Office
7796	70.00	One Call Concepts	R/M - System
7797	182.00	Parker McCay	Legal Fees
7798	3,012.25	Pennoni Associates	Engineer Fees
7799	32.16	Patricia Garvey-Petty Cash	Supplies - Office
7800	70.00	Pine Hill Hardware	Supplies - Operating
7801	197.08	Joseph Pollard Company	Chemicals
7803	3,891.00	Rio Supply	Meters/Connections
7804	34.99	Sams Club	Supplies - Office
7805	33.85	South Jersey Gas	Utilities - Office
7805	33.85	South Jersey Gas	Utilities - Operating
7806	36.00	George Smith	Health Insurance
7807	100.00	St Treasurer, NJ State	T/E - Operating
7808	18.00	John Toal	Health Insurance
7809	103.45	Verizon	R/M - System
7810	25.00	James Wakeley	Supplies - Operating
7810	13.22	James Wakeley	Health Insurance

Water Renewal & Replacement

Revenue Resolution #18-98

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
7798	20,070.07	Pennoni Associates Inc	Generator - Engineering

Mrs. Burke made a motion to approve payment of the water bills, seconded by Mr. Knott.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nayes: None

Abstain: None

Sewer Operating

Revenue Resolution #18-99

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
MC7764	\$8,977.05	Amerihealth NJ	Health Insurance
MC7765	599.78	Stamp Fulfillment Services	Supplies - Office
7766	2,655.48	Atlantic City Electric	Utilities - Operating
7766	288.22	Atlantic City Electric	Utilities - Office
7767	107.75	Acme Uniforms	Supplies - Operating
7767	27.75	Acme Uniforms	Supplies - Office
7768	186.50	All Industrial Safety Products	Supplies - Operating
7769	8,977.05	Amerihealth NJ	Health Insurance
7771	6.00	Mabel Borovkoff	Health Insurance
7772	122.78	Casa Payroll Services	Supplies - Office
7774	175.00	Contractor Service	R/M - System
7775	12.43	Debra Corson	T/E - Admin
7775	25.96	Debra Corson	R/M - Office
7777	72.50	Joseph Donohue	Supplies - Operating

7777	37.45	Joseph Donohue	Health Insurance
7779	50.75	Fidelity Information Services	Miscellaneous - Office
7780	12.50	FlexFacts	Supplies - Office
7781	188.42	Garoppo Stone & Garden Ctr	Supplies - Operating
7782	12.00	Patricia Garvey	Health Insurance
7783	370.49	Township of Gloucester	Automotive Expense
7784	41.00	Thomas Hassett	Health Insurance
7785	22.68	Home Depot	R/M - Building
7785	44.99	Home Depot	Supplies - Operating
7785	15.27	Home Depot	Supplies - Office
7786	224.88	Horizon BC/BS Inc	Health Insurance
7787	18.76	Matthew Hufner	Health Insurance
7787	75.00	Matthew Hufner	Supplies - Operating
7788	15.00	NJ League of Municipalities	Supplies - Office
7789	58.27	Live Message America	R/M - Office
7791	285.12	Mechanics Auto Parts	Automotive Expense
7793	113.89	Nextel/Sprint Inc	Telephone - Operating
7795	254.24	Office Basics Inc	Supplies - Office
7796	70.00	One Call Concepts Inc	R/M - System
7798	275.00	Pennoni Associates Inc	Engineer Fees
7799	32.16	Patricia Garvey (Petty Cash)	Supplies - Office
7800	70.00	Pine Hill Hardware Inc	Supplies - Operating
7802	27.00	ProGas	Chemicals
7804	34.99	Sams Club	Supplies - Office
7805	36.11	South Jersey Gas Co	Utilities - Operating
7806	24.00	George Smith	Health Insurance
7808	12.00	John Toal	Health Insurance
7809	237.09	Verizon Inc	R/M - System
7810	25.00	James Wakeley	Supplies - Operating
7810	8.82	James Wakeley	Health Insurance
7811	56.84	Xerox Corp	Supplies - Office
7812	357.72	Xtel Communications	Telephone - Office
7812	177.92	Xtel Communications	Telephone - Operating

Sewer General
Revenue Resolution #18-100

BE IT RESOLVED by the PINE HILL BORO MUNICIPAL UTILITIES AUTHORITY, that the following requisitions are hereby approved and authorized for payment out of the Revenue Fund.

<u>Check #</u>	<u>Amount</u>	<u>Name</u>	<u>Purpose</u>
7798	2,230.01	Pennoni Associates Inc	Generator - Engineering

Mr. Odenath made a motion to approve payment of the sewer bills, seconded by Mrs. Burke.

Ayes: Mr. Buscher, Mr. Knott, Mr. Green, Mr. Odenath, Mrs. Burke

Nays: None

Abstain: None

Mr. Knott made a motion to adjourn the meeting, seconded by Mr. Odenath.

All were in favor. Meeting adjourned 8:06 pm.

Respectfully submitted,

Patricia Garvey
Recording Secretary